

**PRIMARY CARE QUALITY & PERFORMANCE SUB COMMITTEE**

**MINUTES OF THE MEETING HELD ON MONDAY 28 MARCH 2022  
11.00AM – 12.00PM, VIA MICROSOFT TEAMS**

**PART 1**

<b>ATTENDEES</b>	<b>JOB TITLE</b>	<b>ORGANISATION</b>
James Crick (JC) (Chair)	Associate Medical Director	NHS Hull CCG
Phil Davis (PD)	Strategic Lead – Primary Care	NHS Hull CCG
Colin Hurst (CH)	Head of Engagement	NHS Hull CCG
Ana Megias Bas (AM)	Medicines Optimisation Pharmacist	NECS
Kate Memluks (KM)	Commissioning Lead - Quality	NHS Hull CCG

<b>APOLOGIES</b>	<b>JOB TITLE</b>	<b>ORGANISATION</b>
Estelle Butters (EB)	Head of Performance & Programme Delivery	NHS Hull CCG
Charlie Chidlow (CC)	Screening and Immunisation Co-ordinator	NHSE/I
Carol Hibbert (CHI)	Locality Pharmacist	NECS
Michela Littlewood (ML)	Interim Deputy Director of Nursing & Quality	NHS Hull CCG
Kevin McCorry (KM)	Medicines Optimisation Pharmacist	NECS
Hayley Patterson (HP)	Primary Care Contracts Manager	NHS England

<b>IN ATTENDANCE</b>	<b>JOB TITLE</b>	<b>ORGANISATION</b>
Jonathan Dunn (JD)	Manager	Healthwatch Hull
Roland Schreiber (RS)	Medical Secretary	Humberside LMC
Maria Shepherd (MS)	PA to the Interim Director of Nursing and Quality and Associate Medical Director (Note taker)	NHS Hull CCG

This meeting had been recorded.

**1. WELCOME/ INTRODUCTIONS & APOLOGIES FOR ABSENCE**

Apologies were noted as above and introductions made. As the meeting was not quorate, any decisions identified would be considered outside of the meeting with required Committee members.

**Resolved**

(a)	Debra Leadbetter, Primary Care Manager for NHSE would be invited to the next meeting as NHSE representative in replacement of HP.
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**2. MINUTES OF THE MEETING HELD ON 17 JANUARY 2022**

The minutes were approved as a true and accurate record subject to the following amendment: -

- Page 4, Sentence should read 'Quarterly report produced which detailed the last three months of intelligence gathered and projects worked on, 7 of which were presented at

## Resolved

(a)	The minutes of the meeting held on 17 January 2022 were approved as a true and accurate record subject to the agreed amendment above.
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### 3. MATTERS ARISING / ACTION LIST FROM 17 JANUARY 2022

24/05/21 (6) (d) – Engagement work to be considered around families not coming forward for immunisation programmes. Inequalities DES was up and running, engagement with population to be carried out by February/March 2022 and implementation plan produced by the end of the financial year. TY was the named Lead to support PCN's with this. Update 28/03/22 – Local Authority's Covid Champions Programme finalised and signed off with mobilisation meeting to be held in the next 2 weeks. Action would remain open with the expectation to close at the next meeting on 9 May 2022.

21/09/21 (9) (b) Restoration of PPGs. Update 17/01/22 – Conversation held around the effectiveness of PPGs if practices and PCNs could evidence they were engaging with their population in different ways. CH and KM had met to discuss options moving forward and would revisit this at end of Jan/Feb 2022 with a view to offer support in the interim. Opportunity to re-group early Spring 2022. KM advised this was on the agenda for the next Strategic Leads meeting to look at whether PCN wide PPGs would be an easier option. Update 28/03/22 – CH attended recent Practice Managers meeting to discuss how the CCG could provide support to practices and PCNs as, following Covid, PPGs may not be re-established in their previous form. CH and KM to attend CQC meeting on 1/04/22 to discuss how this would be dealt with moving forward and to test the premise of alternative arrangements to consider patient views. LMC to assist with front of house and practice support.

CH had completed an update around PPGs for Hull CCG's Chief Operating Officer which would be submitted to Hull City Council's Overview & Scrutiny Committee (OSC).

17/01/22 (7) (b) The Interim Deputy Director of Nursing & Quality would meet with Healthwatch to discuss dental access issues in further detail and the actions to be taken to address this. Update 28/03/22 – Outstanding. ML & JD to meet following regional Healthwatch meeting to be held shortly. PD noted dentistry was an NHSE commissioning responsibility with named individuals to refer issues on to. It was anticipated this responsibility would transfer into the ICS from April 2023.

All other actions were marked as completed/closed.

### 4. NOTIFICATION OF ANY OTHER BUSINESS

Any proposed items to be taken under Any Other Business must be raised and, subsequently approved, at least 24 hours in advance of the meeting by the Chair.

## Resolved

(a)	There were no items for discussion under Any Other Business.
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### 5. DECLARATIONS OF INTEREST

In relation to any item on the agenda of the meeting members are reminded of the need to declare: -

- (i) any interests which are relevant or material to the CCG;

- (ii) any changes in interest previously declared; or
- (iii) any financial interest (direct or indirect) on any item on the agenda.

Any declaration of interest should be brought to the attention of the Chair in advance of the meeting or as soon as they become apparent in the meeting. For any interest declared the minutes of the meeting must record:-

- (i) the name of the person declaring the interest;
- (ii) the agenda item number to which the interest relates;
- (iii) the nature of the interest;
- (iv) be declared under this section and at the top of the agenda item which it relates too;

Name	Agenda Item No	Nature of Interest

**Resolved**

(a)	There were no declarations of interest declared relating to any items on the agenda.
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**6. HULL PRIMARY CARE SCREENING AND IMMUNISATIONS – UPDATES BY EXCEPTION**

The Chair advised detail had been captured within the Primary Care dashboard to be discussed under Part 2 of this meeting. The Chair also flagged the change in contract relating to Quality Outcome Framework points (QOF) this year i.e. practices would receive payment for vaccinations in the usual way but within QOF, 36 points had been allocated to vaccinations on a sliding scale threshold, the lower at 7 points and upper at 18 points. The lower threshold started at 90% and the upper at 95% around MMR for under 2-year-olds and reinforcing two doses in under 5-year-olds. This was high on the national agenda and the Chair anticipated it would be a challenge to meet these thresholds due to the hard-to-reach patients. The LMC had raised this with NHSE and would provide feedback to practices in due course.

KM advised all practices had been asked to produce a plan on how they proposed to achieve the QOF points which would be provided to this meeting and the difficulty practices faced around childhood immunisations and parental consent not being provided had been raised as there was no code to mark it as ‘declined’ with practices impacted financially. This had been escalated up to the national team and would be looked at within the PCN Core 20+5 model as typically it was the hard-to-reach groups that were not presenting for vaccinations.

**Resolved**

(a)	The Primary Care Quality and Performance Sub Committee members noted the verbal update provided around Primary Care Screening and Immunisations with update reports to be submitted to future meetings.
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**7. HEALTHWATCH HULL INTELLIGENCE REPORT FEBRUARY 2022**

The Healthwatch Manager for Hull presented the above report to note with the following key points noted:-

- Page 9 detailed an overview of experiences received by Healthwatch for February 2022. Intelligence received around access to services across all areas, particularly primary care. Compliments were also received when people could access services around quality of staff and treatment.
- Page 10 showed significant intelligence received for dentistry with Healthwatch to look at how to provide support locally from intelligence received nationally. Compliments had been received for dentistry, but majority of people were struggling with access.

- The report highlighted intelligence and compliments for GP practices, dentists, care homes, Hull Royal Infirmary, mental health service and pharmacies.
- Page 33 detailed the breakdown into trends for review on a thematic basis. For quarter 4, access to services continued to be an issue.
- Healthwatch would attend Hull City Council's Overview and Scrutiny Committee (OSC) in April 2022 to provide a summary on the four key areas of focus i.e. A&E, looking at how services were ran across the patch to draw any comparisons to help assist the Humber acute services and their urgent emergency care planning. The ICS would also liaise with Healthwatch with this piece of work. Report being finalised around Deaf and Hard of Hearing relevant to primary care and Learning Disabilities and Autism Day Services which would be submitted to Local Authorities in the next week. Final area of focus was Dentistry. A meeting would be held with the Regional Healthwatch Network, updates of which would also be provided to OSC. An update on these reports and feedback received would be provided to the next PCQ&P meeting on 9 May 2022.

PD noted page 15/16 of the report noted Newland Group Medical Practice, but issue related to dentistry. This had already been flagged and amended.

Page 19 made reference to a patient accessing a dentist in Grimsby and PD queried if this was a Hull patient? JD confirmed this was correct and quite often further afield, confirmed from engagement received from the Communities Support Group.

Regarding British Sign Language (BSL), PD noted the CCG was keen to convey to the OSC that they were proactively working with the community to try and overcome some of the challenges in accessing BSL Interpreters. KM informed a relaunch of the process in accessing BSL had recently been re-shared with primary care due to several incidents occurring, some of which were pandemic related and also due to the lack of BSL interpreters in the area. Feedback received highlighted some practices were still using family and friends. Hull CCG PALS were still receiving issues around secondary care delays with patients raising the concern in primary care which was adding additional pressure. Healthwatch advised further engagement within the hospitals had been undertaken to promote the NHS App.

## Resolved

(a)	The Primary Care Quality and Performance Sub Committee members noted the contents for the Healthwatch Hull Intelligence Report for February 2022 and the verbal update provided.
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## 8. HCV ICS COVID VACCINATION PROGRAMME (CVP) LEARNING DISABILITY REGISTER COMPLETION

Presentations detailing CVP data for both Learning Disabilities (LD) and Severe Mental Illness (SMI) patients was provided to the Committee for information. The Chair noted uptake for adults was good at approximately 90% but not so good for 12 to 15-year-olds who had a learning disability. Hull City Council's Public Health Consultant, who was working with children and young people, had asked HCC's Health Protection Lead to support with school age vaccinations. The Chair proposed to share this information with HCC's Health Protection Lead to help inform future conversations with schools.

PD queried how Hull's uptake compared with both HCV, nationally and to similar areas to Hull. KM informed, from the national report received by HCV, Hull were performing well with these population groups compared to other areas.

SMI patient data was less easy to interpret with regard to what was required and why. Vaccinations would have been offered through PCNs in the initial period and community pharmacists latterly. From a clinical perspective, to qualify for an SMI register, a patient would be taking drugs that would mean contact with a community mental health team or psychiatrist therefore the Chair asked if there was an opportunity to work with HTFT as a community mental health team. RS confirmed HTFT had undertaken work to address discrepancy between what was held on the secondary care list and on the GP surgery list. The Chair would follow up with Paul Johnson at HTFT to further understand how vaccinations were being offered to SMI patients who historically were a challenged population to engage.

**Resolved**

(a)	The Primary Care Quality and Performance Sub-Committee members noted the presentations and update provided in relation to the HCV ICS CVP Learning Disability Register.
(b)	Data from the Covid Vaccination Programme for LD and SMI patients would be shared with HCC's Health Protection Lead, with a focus on 12 to 15-year-olds deemed at risk – JC.
(c)	SMI patients for the Covid Vaccination Programme. The Chair would follow up with Paul Johnson and Natalie Belt at HTFT to further understand how this patient cohort were being engaged.

**9. LOCAL MEDICAL COMMITTEE'S (LMC) PRIMARY – SECONDARY CARE INTERFACE**

Primary/Secondary Care Interface meetings would continue with Dr Zoe Norris as Chair. PCN Clinical Directors had nominated Dr Kanan Pande to be part of this group moving forward to provide ongoing clinical input following the departure of Hull CCG's Chair. RS confirmed good progress was being made with workstreams and PD advised of plans for a Primary Care Community Service Interface Group to be established with Primary Care and CHCP. Initial meeting would be held in May 2022 with Scot Richardson, Clinical Director for Hull nominated to be part of this group.

**Resolved**

(a)	The Primary Care Quality and Performance Sub-Committee members noted the verbal update provided on the LMC's Primary-Secondary Care Interface.
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**10. FOR INFORMATION**

**10i. APPROVED PRIMARY CARE COMMISSIONING COMMITTEE MINUTES**

Approved minutes from the meeting held on 17 December 2021 were provided to the Committee for information.

**11. PRIMARY CARE NURSING STEERING GROUP MINUTES**

The above minutes from the meeting held on 1 March 2022 were provided to the Committee for information.

**12. ANY OTHER BUSINESS**

There were no items of Any Other Business

**13. DATE AND TIME OF NEXT MEETING**

Monday 9 May 2022, 09.00-10.00am, via MS Teams

## Abbreviations

EqIA	Equalities Impact Assessment
CHCP	City Health Care Partnership
CHIS	Child Health Information System
CKD	Chronic Kidney Disease
CoM	Council of Members
CQC	Care Quality Commission
CVP	Covid Vaccination Programme
FFT	Friends & Family Test
HCC	Hull City Council
HUTHT	Hull University Teaching Hospital Trust
HSCIC	Health and Social Care Information Centre
Hull CCG	Hull Clinical Commissioning Group
HTFT	Humber Teaching NHS Foundation Trust
IAGC	Integrated Audit and Governance Committee
ICC	Integrated Care Centre
ICS	Integrated Care System
NHSE	NHS England
LMC	Humberside Local Medical Committee
NY&H	North Yorkshire & Humber
ODG	Operational Delivery Group
PAG	Professional Advisory Group
PALS	Patient Advice and Liaison Service
PCCC	Primary Care Commissioning Committee
PCN	Primary Care Network
PCQPSC	Primary Care Quality & Performance Sub Committee
PHE	Public Health England
QSG	Quality Surveillance Group
SLT	Senior Leadership Team
TOR	Terms Of Reference