

PLANNING AND COMMISSIONING COMMITTEE

MINUTES OF THE MEETING HELD ON FRIDAY 6th MAY 2022, 9.30 AM

Via MS Teams

Present

I Goode, NHS Hull CCG, (Lay Member) (Chair)
V Rawcliffe, NHS Hull CCG (Clinical Member)
B Ali, NHS Hull CCG, (Clinical Member)
M Balouch, Hull CCG, (Clinical Member)
J Dodson, NHS Hull CCG, (Deputy Chief Finance Officer)
K Ellis, NHS Hull CCG, (Deputy Director of Commissioning)
S Lee, NHS Hull CCG, (Associate Director, Communications and Engagement)
D Lowe, NHS Hull CCG, (Dep Director of Quality and Clinical Governance / Lead Nurse)
M Littlewood, NHS Hull CCG, (Interim Deputy Director of Nursing & Quality)
K McCorry, North of England Commissioning Support, (Medicines Optimisation Pharmacist)
D Pullen-Higham, NHS Hull CCG, (Strategic Lead Mental Health)
D Storr, NHS Hull CCG (Deputy Chief Finance Officer)
M Whitaker, NHS Hull CCG, (Practice Manager Representative)

IN ATTENDANCE:

D Robinson, NHS Hull CCG, (Minute Taker)

WELCOME & INTRODUCTIONS

The Chair welcomed everyone to the meeting.

1. APOLOGIES FOR ABSENCE

B Dawson, NHS Hull CCG, (Strategic Lead Children, Young People & Maternity)
J Crick, NHS Hull, (Consultant in Public Health Medicine and Associate Medical Director)
P Davis, NHS Hull CCG, (Strategic Lead Primary Care)
T Fielding, Hull CC, (Assistant Director Health and Wellbeing/Deputy DPH)

2. MINUTES OF PREVIOUS MEETING HELD ON 4th March 2022

The minutes of the meeting held on 4th March 2022 were submitted for approval and taken as a true and accurate record.

Resolved

(a)	The minutes of the meeting held on 4 th March 2022 were taken as a true and accurate record and signed by the Chair.
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3. MATTERS ARISING FROM THE MEETING

The Action List from the meeting held on 4th March 2022 had been provided for information.

Committee Members noted that there were no outstanding actions to discuss.

Resolved

(a)	The Planning and Commissioning Committee noted the action list.
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4 NOTIFICATIONS OF ANY OTHER BUSINESS

Any proposed item to be taken under Any Other Business must be raised and subsequently approved, at least 24 hours in advance of the meeting by the Chair.

There was one item of Any other Business to discuss notified to the Chair.

Resolved

(a)	Members of the Planning and Commissioning Committee noted that there was one item of Any other Business to be discussed at agenda item 10.1.
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5. GOVERNANCE

5.1 DECLARATIONS OF INTEREST

In relation to any item on the agenda of the meeting members were reminded of the need to declare:

- (iv) any interests which are relevant or material to the CCG;
- (ii) any changes in interest previously declared; or
- (iii) any financial interest (direct or indirect) on any item on the agenda.

Any declaration of interest should be brought to the attention of the Chair in advance of the meeting or as soon as they become apparent in the meeting. For any interest declared the minutes of the meeting must record:

- (iv) the name of the person declaring the interest;
- (ii) the agenda number to which the interest relates;
- (iii) the nature of the interest and action taken
- (iv) be declared under this section which at the top of the agenda item which it relates to;

The following declarations of interest declared.

Name	Agenda No	Nature of Interest and Action Taken
Masood Balouch		Professional Interest - Partner at Haxby Group the declaration was noted.
Bushra Ali		Professional Interest - Partner at Modality Partnership Hull and member of Modality PCN with Dr Cook, the declaration was noted.

Resolved

(a)	The Planning and Commissioning Committee noted the declarations of interest declared.
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5.2 GIFTS AND HOSPITALITY

There had been no declarations of Gifts or Hospitality made since the Planning and Commissioning Meeting in March 2022.

Resolved

(a)	Members of the Planning and Commissioning Committee noted there were no gifts and hospitality declared.
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5.3 RISK REGISTER

The Chair presented the corporate Risk Register for discussion. The register provided a brief on the planning and commissioning risks on the corporate risk register.

It was noted that there were currently 39 risks on the CCG Risk Register, 8 of which related to Planning and Commissioning. All the risks included within the report were rated as high risk and had a risk score of 8 or above.

The overall profile of the P&C risks on the risk register were as follows:

- 5 risks were rated as high;
- 3 risks were rated as moderate;

The Chair advised that there were 3 Planning and Commissioning risks which had a review outstanding. Committee Members were advised by The Deputy Director of Commissioning that the risks had now been updated.

The Chair requested that an updated risk register be circulated to members.

Resolved

(a)	Committee Members noted or commented, where appropriate, on the relevant risks, controls, and assurances within the risk register.
(b)	An updated risk register would be circulated to members.

5.4 TERMS OF REFERENCE

The Terms of Reference had been withdrawn from the agenda.

5.5 ANNUAL REPORT

The Chair presented the Annual Report on the activities of the Planning and Commissioning Committee during 2020/21 to be endorsed.

The Chair advised Members that the annual report circulated covers all the issues and topics that had been presented to the Planning and Commissioning during 2021/2022. The annual report would then be submitted to Executive Board for approval.

Resolved

(a)	Committee Members endorsed the Chair's Annual Report
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6. STRATEGY

6.1a PUBLIC HEALTH BY EXCEPTION

There was no representative from Public Health therefore an update was not provided.

Resolved

(a)	Committee Members noted that there was no update provided.
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6.2 MEDICINES MANAGEMENT

6.2a CLINICAL COMMISSIONING DRUG POLICIES (STANDING ITEM)

There were no Clinical Commissioning Drug Policies to discuss.

6.2b

HULL & EAST RIDING PRESCRIBING COMMITTEE (HERPC) SUMMARY OF NEW DRUGS OR CHANGES IN USAGE APPLICATIONS AND TRAFFIC LIGHT STATUS

There were no Hull & East Riding Prescribing Committee (HERPC) summary of new drugs or changes in usage application and traffic light status to discuss.

6.2c NICE MEDICINES UPDATE (STANDING ITEM)

The Medicines Optimisation Pharmacist presented the NICE update for January and February 2022 for noting. The report informed Committee Members of changes or additions to NICE publications, and their implications for CCG Commissioners.

The Committee Members were asked to note the January and February 2022 NICE Guidance summary.

TA758 - Solriamfetol for treating excessive daytime sleepiness caused by narcolepsy - NICE stated the guidance was applicable to Secondary Care – acute. Commissioned Via ICS/CCG – NICE stated this would be cost neutral. Discussed at HUTHTs Drugs & Therapeutics Committee

TA599 - Sodium zirconium cyclosilicate for treating hyperkalaemia - NICE stated the guidance was applicable to Secondary care – acute – Commissioned via CCG. Discussed at HUTHTs Drugs & Therapeutics Committee.

NG211 - Rehabilitation after traumatic injury - NICE states the guidance was applicable to Primary care, Secondary care – acute and Community care – Commissioned via ICS/CCG - NICE stated this would be cost neutral. Implementation to be reviewed via Quality Meetings with all providers.

NG81 - Glaucoma: diagnosis and management – commissioned via ICS/CCG - Implementation to be reviewed via Quality Meetings with all providers.

MTG64 - KardiaMobile for detecting atrial fibrillation - NICE stated the guidance was applicable to Primary care and Secondary care – acute – Commissioned via ICS/CCG - NICE stated to assess costs saving. Implementation to be reviewed via Quality Meetings with all providers and relevant CCG commissioning manager.

MTG65 - Sedaconda ACD-S for sedation with volatile anaesthetics in intensive care - NICE stated the guidance was applicable to Secondary care – acute – Commissioned via ICS/CCG - NICE state to assess costs saving.

TA764 - Fremanezumab for preventing migraine - NICE stated the guidance was applicable to Secondary care -acute – Commissioned via CCG/ICS - NICE stated the would be cost neutral. Discussed at HUTHTs Drugs & Therapeutics Committee. Guideline was being reviewed.

TA768 - Upadacitinib for treating active psoriatic arthritis after inadequate response to DMARDs - NICE stated the guidance was applicable to Secondary care - acute - Commissioned via CCG/ICS - NICE stated the cost would be cost neutral. Discussed at HUTHTs Drugs & Therapeutics Committee and HERPC biologic pathway for psoriatic arthritis to be updated.

TA769 - Palforzia for treating peanut allergy in children and young people - NICE stated the guidance was applicable to Secondary care and Tertiary care – Commissioned via ICS/CCG - NICE stated to assess costs locally. Discussed at HUTHTs Drugs & Therapeutics Committee.

QS20 - Colorectal cancer - NICE stated the guidance was applicable to Secondary care -acute and Tertiary care - Commissioned via NHSE, ICS/CCG - NICE stated this would be cost neutral. Implementation to be reviewed via Quality Meetings with all providers.

NG28 - Type 2 diabetes in adults: management - NICE stated the guidance was applicable to Primary care and Secondary care -acute - Commissioned via CCG/ICS - NICE stated to assess costs locally. Implementation to be reviewed via Quality Meetings with all providers.

DG46 - Early CDT Lung for assessing risk of lung cancer in solid lung nodules - NICE stated this guidance was applicable to Secondary care - acute - Commissioned via CCG/ICS.

Dr Balouch ask when would practices be receiving their KardiaMobile, the Deputy Director of Commissioning advised enquiries would be made with the Strategic Lead – Primary Care and Committee Members would be advised virtually.

Resolved

(a)	Members of the Planning and Commissioning Committee noted the report.
(b)	Members of the Planning and Commissioning Committee enquired about the timings for when the Kardiamobile devices would be delivered

6.3 INTEGRATED COMMISSIONING

6.3a ICOB / CIC GENERAL UPDATE

The Deputy Chief Finance Officer advised Committee Members of the following reports which would be presented at the May 2022 Integrated Commission Office Board (ICOB) or Committees in Common (CIC).

Committee Members were advised that ICOB and CIC would continue to meet until the end of the NHS Hull CCG on 30th June 2022.

The last meeting of CIC would be held on the 29th June 2022 for discussions to be made.

ICOB would meet on 13th May 2022 to discuss incoming decisions on:

Hull City Council

Sexual Health Commissioning
Domestic Abuse and Safer Accommodation

NHS Hull CCG

Community MSK Services
Integrated Community Services
Community Equipment and Wheelchairs.

ICOB and CIC are reviewing the development of Place arrangements for Hull.

Resolved

(a)	Committee Members noted the update.
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6.4 INTEGRATED DELIVERY

FOCUS AREAS

6.4a UNPLANNED CARE

The Deputy Director of Commissioning provided a presentation on the Unplanned Care work being undertaken.

The update included the following areas:

YAS –

- YAS are supporting another ambulance service with call handling.

Operational Hub/2 Hour UCR

- The funding for the Operational Hub was coming from the ageing well pot.
- How Primary Care was integrated into the Operational Hub/2-hour UCR would be explored.

HUTHT

- Data was not being shared with stakeholders/public services.

Discharge Pathways

- The term delayed discharge had been modified to no criteria to reside.

Hull Health and Care Innovations across the discharge pathway

See embedded presentation for completeness.



P&C_Unplanned_C
are_Update_May_22

Resolved

(a)	Committee Members considered the contents of the report.
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6.4c PROJECT EXCEPTIONS

Medicine Management

No Exceptions to report.

Cancer Alliance

No Exceptions to report.

Vulnerable People & LD

Update was given on SMI health checks in Primary Care. At the end of 2021/22 NHS Hull CCG achieved 39.4% against a target of 65%, unfortunately this had slipped back further due to data validation, the final result was 37.3%. Significant resources have been put into an ICB workstream to help delivery within PCNs and to understand what was happening with the data. It was noted that NHS England had returned the data set within 2 days with data validation issues however have not advised what the specific elements were required. For assurance Committee Members were advised that a detail plan was in place with CHCP which was reviewed regularly to ensure the target was reached.

Children Young People & Maternity

The Quality Nursing Team had agreed to pickup maternity, the handover was awaited.

Primary Care

It was noted that attempts were being made to encourage Practices to report their OPEL status more frequently.

7. SYSTEM DEVELOPMENT AND IMPLEMENTATION

7.1 PROCUREMENT UPDATE (STANDING ITEM)

The Deputy Chief Finance Officer (JD) provided a paper to update Committee Members of the position in respect of procurement in NHS Hull CCG.

Formal procurement activity was relatively quiet at present.

An open procurement of Wheelchair services was planned to commence in early summer 2022.

It was acknowledged that every decision for a contract award was taken as a procurement decision. The contracting and financial management requires support from the CCGs as the existing statutory bodies in line with their established corporate governance arrangements.

A further consultation had been published in respect of the proposed NHS Provider Selection Regime. This confirmed that the legislation to support the NHS Provider Selection Regime would be on a different (later) timeframe to the Health and Social Care Bill. The consultation had sought views on a number of technical aspects of the proposed Regime and which had closed on 28 March 2022.

Resolved

(a)	Members of the Planning and Commissioning Committee considered and noted the procurement activity being planned and undertaken.
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8. STANDING ITEMS

8.1 REFERRALS TO AND FROM OTHER COMMITTEES

There were no referrals to any other Committees.

9. REPORTS FOR INFORMATION ONLY

9.1 QUALITY & PERFORMANCE MINUTES

There were no Quality & Performance minutes to be distributed for information.

Resolved

(a)	Committee Members noted there were not minutes to be circulated.
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10. GENERAL

10.1 ANY OTHER BUSINESS

Committee Members were advised that the Medicine Management Work plan 2022/23 had been circulated virtually for approval. Six Members approved the workplan on behalf of the Committee.

10.2 DATE AND TIME OF NEXT MEETING

The next meeting would be held on **10th June 2022, 9.30 Via MS Teams.**



Signed:

(Chair of the Planning and Commissioning Committee)

Date: 10th June 2022

Abbreviations

A&E	Accident and Emergency
ADHD	Attention Deficit Hyperactivity Disorder
APMS	Alternative Provider Medical Services
ASC	Adult Social Care
BCF	Better Care Fund
BHC	Bransholme Health Centre
CAB	Citizens Advice Bureau
C&YP	Children & Young People
CHC/CC	Continuing Healthcare and Children's/Continuing Care Provider
CHCP	City Health Care Partnerships
COM	Council of Members
CQC	Care Quality Commission
DOIs	Declarations of Interests
ExxxH	Early Help and Safeguarding Hub
EPaCCS	Electronic Palliative Care Co-ordination System
EQIA	Equality Impact Assessment
ERoY	East Riding of Yorkshire
HCC	Hull City Council
HCP	Health Care Professional
HCV	Humber Coast and Vale Cancer Alliance
HERPC	Hull and East Riding Prescribing Committee
HSCN	Health and Social Care Network
HUTHT	Hull University Teaching Hospital NHS Trust
Humber TFT	Humber Teaching NHS Foundation Trust
IAGC	Integrated Audit and Governance Committee
IBCF	Integrated Better Care Fund
ICOB	Integrated Commissioning Officer's Board
IFR	Individual Funding Request
IPC	Integrated Personal Commissioning
ITT	Invitation to Tender
IRP	Independent Review Panel
JCF	Joint Commissioning Forum
LA	Local Authority
LDR	Local Digital Roadmap
LAC	Looked after Children
LRM	Local Resolution Meeting
MDT	Multidisciplinary Team
MH	Mental Health
MSK	Musculo-Skeletal
MSD	Merck Sharpe Dohme
NHSE	NHS England
NICE	National Institute for Health and Care Excellence
NHSI	NHS Improvement
ODN	Operational Delivery Networks
PCCC	Primary Care Commissioning Committee

PCN	Primary Care Network
PDB	Programme Delivery Board
PHBs	Personal Health Budgets
PHE	Public Health England
PMLD	Profound and Multiple Learning Difficulties
PTL	Protected Time for Learning
SCR	Summary Care records
SHO	Senior House Doctor
SPD	Sensory Processing Disorder
SATOD	Smoking Status at Time of Delivery
SLIP	System Lead Interoperability Pilot
SOP	Standard Operating Procedure
SSSS	Specialist Stop Smoking Service
TCP	Transforming Car Programme
ToR	Terms of Reference
YHCR	Yorkshire & Humber Care Record