

Integrated Commissioning Committee (Committees in Common)

30th June, 2021

PRESENT:-

Dr. D. Roper, GP Board Member (Chair for this meeting)
Mrs. K. Marshall, Lay Member

IN ATTENDANCE:-

Councillor G. Lunn, Portfolio Holder for Adult Services and Public Health and Protection, Hull City Council Integrated Commissioning Executive Sub-Committee
Councillor J. Black, Portfolio Holder for Housing and Homelessness, Hull City Council Integrated Commissioning Executive Sub-Committee
Councillor S. McMurray, Portfolio Holder for Children 's Services, Hull City Council Integrated Commissioning Executive Sub-Committee
E. Daley, Interim Chief Operating Officer, NHS Hull Clinical Commissioning Group
E. Sayner (Chief Finance Officer) (CCG)
J. Weldon (Director of Public Health and Adult Services)
P. Turner (Director of Children, Young People and Family Services) (HCC)
J. Moxon (Assistant Director Learning and Skills) (HCC)
F. Harrison (Governance Lawyer) (HCC)
N. Daynes, Head of Adults Commissioning and Procurement (HCC)
L. Scholes, Senior Democratic Services Officer (HCC)

APOLOGIES:-

Dr. A. Oehring, GP Board Member

Minute No.	Description/Decision	Action By/ Deadline
1.	<p>APPOINTMENT OF CHAIRS</p> <p>Moved by Councillor Black and seconded by Councillor McMurray:</p> <p>That Councillor Lunn be the Chair of the Integrated Commissioning Executive Sub-Committee.</p> <p>Motion carried.</p> <p>It was confirmed that the Chair of the CCG Sub-Committee would remain the same as appointed by the CCG.</p> <p>The Integrated Commissioning Executive Sub-Committee and Hull Clinical Commissioning Sub-Committee discussed the chairmanship of future meetings.</p>	

	<p>Agreed –</p> <p>a) That the Chair for each meeting alternates between the City Council and Clinical Commissioning Group (CCG), and</p> <p>b) that Councillor Lunn be appointed to the Chair for this Sub-Committee.</p> <p>Dr. Roper took the Chair for this meeting</p>	
2.	<p>APPOINTMENT OF DEPUTY CHAIRS</p> <p>Voting took place on the Deputy Chair for the Hull Clinical Commissioning Sub-Committee.</p> <p>Moved by Councillor Lunn and seconded by Councillor McMurray</p> <p>That Councillor Black be the Deputy Chair of the Integrated Commissioning Executive Sub-Committee</p> <p>Motion carried.</p>	
3.	<p>DECLARATION OF INTERESTS</p> <p>No declarations of interest were made in respect of the items that follow below.</p>	
4.	<p>MINUTES OF THE MEETING HELD ON WEDNESDAY, 28TH APRIL 2021</p> <p>Agreed – that the minutes of the meeting held on Wednesday, 28th April, 2021, be taken as read and correctly recorded and be signed by the Chair.</p>	
33.	<p>THE HULL SEND STRATEGY 2021 - 2024</p> <p>The Director of Children, Young People and Family Services, Hull City Council and Chief Operating Officer, NHS Hull Clinical Commissioning Group, submitted a report which sought approval of the Hull SEND Strategy 2021-2024.</p> <p>The comments of the Early Support and Lifelong Learning Overview and Scrutiny Commission when this matter was considered, were submitted for consideration, and were detailed at minute 7.</p> <p>Members of the Sub-Committees discussed their support for the strategy, they were pleased with the sustainable aspirations although there needed to be caution about its achievability and the availability of resources. The officers confirmed that there was a review ongoing in relation to the increasing numbers of children needing to be assessed for SEND or EHCP plans therefore</p>	

	<p>resources across the Council and CCG would need to be reviewed.</p> <p>Discussion also took place around the starting date for the strategy, the officers confirmed that work had already started implementing the actions.</p> <p>Agreed – It is recommended that the Hull SEND Strategy 2021 – 2024 is approved.</p> <p><u>Reasons for Recommendations</u></p> <ul style="list-style-type: none"> • The Hull SEND Strategy 2021 – 2024 has been developed and co-produced in partnership with children, young people and their families, key stakeholders and professionals across the local authority, education, health and social care. • The SEND Code of Practice (2015) requires that local authorities publish a SEND Strategy detailing how they will support children and young people with special educational needs and disabilities. • The local areas SEND Accelerated Progress Plan has identified that the current published SEND Strategy is out of date and requires updating. • The SEND Strategic Board has had oversight of the development of the draft strategy and endorses approval. • The Department for Education and NHS England are fully aware that a refreshed SEND Strategy is required and have requested that the revised strategy is available in readiness for the DfE review revisit in July 2021. 	<p>Director of Children, Young People and Family Services, and Chief Operating Officer</p>
<p>34.</p>	<p>RE-COMMISSIONING OF SERVICES - SENDIASS, INDEPENDENT VISITORS & ADVOCACY</p> <p>The Director of Children, Young People and Family Services, Hull City Council submitted a report which sought approval for the procurement of services relating to children with SEND which need to be re-procured in a manner that complements the system wide approach while taking into account the Council budgets for these services.</p> <p>The comments of the Early Support and Lifelong Learning Overview and Scrutiny Commission when this matter was considered, were submitted for consideration, and were detailed at minute 7.</p> <p>Members of the Sub-Committees discussed the increase in the numbers of children in the City needing this support and whether the values included in the report were realistic. The officer explained that this was the cost for running the service not for the volunteers who delivered the service who were recruited by the contractor. The contract was extending the Lots for 12 months plus a further 12 months there would be a wider review. Whilst there</p>	

was an increase in the numbers of children being put forward for assessment for this type of support not all children needed this support. A lot of work had taken place with the parent support group which should bring a reduction in the need for the service. The legislation was explicit that this service needed to be in place for those children who had or may have a special educational need or disability.

Discussion also took place around this being an open tender process; why the contract was for one plus one years and the cost of re-procurement. The officer explained that a review was to be undertaken of the services and work towards longer term services, soft market testing had been carried out to ensure it was an attractive package for suppliers. The contracts were flexible so would account for any increase in supply needs. The prices included were estimates based on current contract costs and a level of prediction.

Members of the Sub-Committees welcomed the number of volunteers that were prepared to carry out the Independent Visitor role, the organisation should be given some level of stability and acknowledgement of the good work they were doing. Social value was so important to the authority, whether increased stability could be looked at for all voluntary and community sector contracts in future and how this balanced against the levels of flexibility required. The officer explained that this paper was looking at the organisation of the volunteers and a review would take place over whether this would continue to be organised outside of the Council or brought in house. The consideration of the sustainability of the volunteers and voluntary sector could be taken forward as part of Building Forward Together that had been established post-COVID by the authority and CCG.

Members also commented on the need to include how people who did not have English as their first language would be engaged. The officer confirmed that support was given at point of contact with the Council's services, this was covered by the SEND Code of Practice and this would be made more explicit in the tender.

Agreed –

(a) To authorise the procurement of new contracts through a formal open tender process. New contracts to be tendered will be effective from 01 February 2022 for initial period of 12 months with an option to extend for additional 12 months. Contracts to include a break clause following the initial year of service.

- Lot One; Special Educational Needs and Disabilities Information Advice and Support Services (SENDIASS)
- Lot Two; Independent Visitors
- Lot Three; Advocacy

(b) To agree the continuation of the annual budgets as set out in the table below. Subject to local authority annual budget

(a-h) Director of Children, Young People and Family Services and Director of Legal Services and Partnerships

setting and consideration to the addition of any future budget contributions across partners.

(c)

Lot (s)	Service	Contract Value initial 12 month contract pa (£)	Contract Value inc extension option (01 February 2022 – 31 January 2024)
Lot 1	SENDIASS	135,000.00	270,000.00
Lot 2	Independent Visitors	96,000.00	192,000.00
Lot 3	Advocacy	35,000.00	70,000.00
Total		268,000.00	536,000.00

(d) It is recommended that the current three lots and service specifications are updated for the purpose of supporting an open retender for a new contracts to commence from 1st February 2022.

(e) To provide delegated authority to the Director of Legal Services and Partnerships, acting in conjunction with the Director of Children & Family Services and in consultation with the Portfolio Holder to award contracts following completion of the procurement process.

(f) To approve a comprehensive review of the three services during the life of the existing and new contract term. The review to inform commissioning of services over a longer contracting period within the Hull SEND offer. The review findings to be reported to CYPFS SLT January 2022. This should include the development of new service specifications and modes of service delivery within a wider SEND offer.

(g) To approve an integrated approach to commissioning these services across multi agency partners. To include the development of a steering group including key contributors across Health and Social care with specific focus on effective consultation and co-production.

(h) It is recommended that the refreshed specification includes requirements in respect of safeguarding. Furthermore that the specification provide greater detail on the reporting of data and KPI's. Contract monitoring and measurable data that evidences impact and value of contracted services is of concern, it is recommended that commissioned services include integration with CYPFS performance team.

	<p><u>Reasons for Recommendations</u></p> <ul style="list-style-type: none"> • To ensure that commissioning of services for children and young people with SEND is undertaken through an integrated commissioning model. • To ensure that the commissioning process adopted enables co-design of the final specification(s) for the services with the consultation with the existing supply chain to establish a sound basis for future service delivery. • To ensure that the services are designed collaboratively within the available budgets to ensure improved outcomes for children and young people. • The three lots were extended by 12 months in December 2020 due to delays including service lead, commissioning and procurement capacity due to COVID-19 pandemic. Additionally, due to social distancing and the implementation of remote working systems service user consultation was ultimately to challenging. The three lots are now due to end 31 January 2022. It is necessary to plan for provision beyond 01 February 2022 to ensure the continuation of statutory provision. 	
35.	<p>COMMENTS OF COMMITTEES AND COMMISSIONS</p> <p>The Senior Democratic Services Officer submitted comments in relation to minute 5 and 6 from the Council’s committees and scrutiny commissions that had considered the reports following the circulation of the agenda for this meeting.</p> <p>Agreed – That the comments be noted.</p>	

Start: 1.00 p.m.
Finish 1.45 p.m.

The above Executive Decisions will come into force and may be implemented on expiry of five working days after the publication of the decisions i.e., 12th July, 2021, unless called in by the Overview and Scrutiny Management Committee.

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