

**PRIMARY CARE COMMISSIONING COMMITTEE**

**FRIDAY 22nd OCTOBER 2021 AT 12.15 PM –**

**THE BOARDROOM, WILBERFORCE COURT, ALFRED GELDER STREET,**

**HULL, HU1 1UY**

| **Item no** | **Item** | **Led by** | **Action required** | **Enclosed/ Verbal** | **Time** |
| --- | --- | --- | --- | --- | --- |
| **1.** | **Apologies for Absence** | Chair | To Note | Verbal | 12.15 pm |
| **2.** | **Minutes of the Previous Meeting Held on Friday 25th June 2021**  *To approve as a true and correct record and to authorise the Chair to sign then as such* | Chair | To Approve | Enclosed | 12.16 pm |
| **3.** | **Matters Arising / Action List from the Minutes**  *In accordance with the CCG’s Constitution and Standards of Business Conduct, no discussion shall take place upon the Minutes expect upon their accuracy or where the Chair considers discussion appropriate* | Chair | To Discuss | Enclosed | 12.20 pm |
| **4.** | **Notification of Any Other Business**  *Any proposed item to be taken under Any Other Business must be raised and, subsequently approved, at least 24 hours in advance of the meeting by the Chair.*  *Any approved items of Any Other Business to be discussed at item 10* | Chair | To Note | Verbal | 12.22 pm |
| **5.** | **Declarations of Interest**  *In relation to any item on the agenda of the meeting members are reminded of the need to declare:*   1. *any interests which are relevant or material to the CCG;* 2. *any changes in interest previously declared; or* 3. *any financial interest (direct or indirect) on any item on the agenda.*   *Any declaration of interest should be brought to the attention of the Chair in advance of the meeting or as soon as they become apparent in the meeting. For any interest declared the minutes of the meeting must record:*   1. *the name of the person declaring the interest;* 2. *the agenda item number to which the interest relate;* 3. *the nature of the interest;* 4. *be declared under this section and at the top of the agenda item which it relates too;* | Chair | **For Completion:**  Please email:  Donna Robinson with your declarations of interest including a nil return where applicable  [donna.robinson6@nhs.net](mailto:donna.robinson6@nhs.net) | | 12.23 pm |
| **6.** | **GOVERNANCE** |  |  |  |  |
| **6.1** | **Primary Care Covid-19 Response Engagement** | Head of Engagement (CH) | To Consider | Enclosed | 12.25 pm |
| **7.** | **STRATEGY** |  |  |  |  |
| **7.1** | **Strategic Commissioning Plan for Primary Care and Primary Care Update: Contract Variations, Practice Mergers, List Closures (Standing Item)** | Assistant Primary Care Contracts Manager  (HP)  Strategic Lead – Primary Care  (PD) | To Approve | Enclosed | 12.30 pm |
| **8.** | **SYSTEM DEVELOPMENT & IMPLEMENTATION** |  |  |  |  |
| **8.1** | **Newly Designed Enhanced Services**  **(Standing Item)** | Strategic Lead – Primary Care  (PD) | No Report Assigned to this Item | | |
| **8.2** | **Extended Primary Care Medical Services – Current and Newly Designed (Standing Item)** | Strategic Lead – Primary Care  (PD) / Head of Commissioning – Integrated Delivery (ND) | To Note | Enclosed | 12.40 pm |
| **8.3** | **Risk Report (Standing Item)** | Strategic Lead - Primary Care  (PD) | To Discuss | Enclosed | 12.50 pm |
| **8.4** | **Primary Care Delegated Finance Report** | Chief Finance Officer (ES) | To Note | Enclosed | 13.00 pm |
| **9.** | **FOR INFORMATION** |  |  |  |  |
| **9.1** | **Primary Care Quality & Performance Sub Committee**  **24 May 2021 & 13 July 2021** | Director of Quality & Clinical Governance/  Executive Lead Nurse(SS) | For Information | Enclosed | 13.09 pm |
| **10.** | **Any Other Business**  **Clinical Waste Decisions**  **EPCMS Responses**  **Extension of Prctice Closure** | Chair | For Information | Verbal | 13.10 pm |
| **11.** | **Date and Time of Next Meeting:**  The next meeting will be held on 17th December **2021** at 12.15 pm – 2.00 pm, The Boardroom, Wilberforce Court, Alfred Gelder Street, Hull, HU1 1UY | | | | |

