

Report to:	NHS Hull Clinical Commissioning Group Board
Date of Meeting:	25 th September 2020
Title of Report:	Communications and Engagement Annual Report 2018-19
Presented by:	Sue Lee, Associate Director of Communications and Engagement
Author:	Sue Lee, Associate Director of Communications and Engagement

STATUS OF THE REPORT:

To approve	<input checked="" type="checkbox"/>	To endorse	<input type="checkbox"/>
To ratify	<input type="checkbox"/>	To discuss	<input type="checkbox"/>
To consider	<input type="checkbox"/>	For information	<input type="checkbox"/>
To note	<input type="checkbox"/>		

PURPOSE OF REPORT:

The purpose of this report is to present the Communications and Engagement Annual Report, which outlines the communications and engagement activity delivered within the period 1st April 2019 – 31st March 2020.

RECOMMENDATIONS:

a It is recommended that the Board approve the contents of the report

REPORT EXEMPT FROM PUBLIC DISCLOSURE No Yes

If yes, detail grounds for exemption

CCG STRATEGIC OBJECTIVE *(See guidance notes on page 4)*

Short summary as to how the report links to the CCG's strategic objectives

Objective 4: Ensure that patient and public views contribute to the integrated commissioning process through a rolling programme of engagement.

IMPLICATIONS: (summary of key implications, including risks, associated with the paper),

Finance	Funded within current CCG financial plans
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HR	Within current staff resources
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Quality	No implications
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Safety	No implications
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ENGAGEMENT: (Explain what engagement has taken place e.g. Partners, patients and the public prior to presenting the paper and the outcome of this)

The Communications and Engagement Annual Report summarises the key communication and engagement activity undertaken in 2019-20 and how this activity has helped shape the design of services.

LEGAL ISSUES: (Summarise key legal issues / legislation relevant to the report)

EQUALITY AND DIVERSITY ISSUES: (summary of impact, if any, of CCG's duty to promote equality and diversity based on Equality Impact Analysis (EIA). **All** reports relating to new services, changes to existing services or CCG strategies / policies **must** have a valid EIA and will not be received by the Committee if this is not appended to the report)

	Tick relevant box
An Equality Impact Analysis/Assessment is not required for this report.	✓
An Equality Impact Analysis/Assessment has been completed and approved by the lead Director for Equality and Diversity. As a result of performing the analysis/assessment there are no actions arising from the analysis/assessment.	
An Equality Impact Analysis/Assessment has been completed and there are actions arising from the analysis/assessment and these are included in section xx in the enclosed report.	

THE NHS CONSTITUTION: (How the report supports the NHS Constitution)

This report demonstrate how the CCG supports several areas of the NHS Constitution including the following People's Rights:

'Information to help them make choices about care.'

'Information to help them to be involved in discussion and decisions'

'Involvement in proposals for changes to services and the way services are operated'