

Item: 9.1

PRIMARY CARE QUALITY & PERFORMANCE SUB COMMITTEE

MINUTES OF THE MEETING HELD ON WEDNESDAY 13 MAY 2020, 2.30PM – 4.30PM, VIA GO TO MEETING

PART 1

PRESENT:

Debbie Lowe, Deputy Director of Quality & Clinical Governance/Lead Nurse, Hull CCG (Chair)
E Butters, Head of Performance and Programme Delivery, Hull CCG
J Crick, Associate Medical Director, Hull CCG
P Davis, Strategic Lead – Primary Care, Hull CCG
C Hurst, Engagement Manager, Hull CCG
K Memluks, Commissioning Lead - Quality, Hull CCG
H Patterson, Primary Care Contracts Manager, NHS England
R Thompson, Head of Nursing and Quality, Hull CCG, Hull CCG

IN ATTENDANCE:

J Adams, Personal Assistant, Hull CCG - (*Minute Taker*)

WELCOME AND INTRODUCTIONS

The Chair welcomed everyone to the meeting and those present introduced themselves.

1. APOLOGIES FOR ABSENCE

E Opore-Sakyi, NECS Medicines Optimisation Pharmacist, North of England

2. MINUTES OF THE MEETING HELD ON 15 JANUARY 2020

The minutes held on the 15 January 2020 were approved as a true and accurate record.

Resolved

(a)	The minutes of the meeting held on 15 January 2020 amendments to be completed.
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3. MATTERS ARISING / ACTION LIST

All actions were marked as closed.

15/01/20 6 – Infection, prevention and control report – this item was marked as complete.

15/01/20 7 – Primary care nursing steering group – terms of reference – this item would be kept open.

06/11/19 7 – Primary care quality and performance sub-committee terms of reference – The Strategic Lead – Primary Care would pick this item up again for the next meeting.

All other actions were marked as complete.

Resolved

(a)	All Actions were marked as closed.
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4. NOTIFICATION OF ANY OTHER BUSINESS

Any proposed items to be taken under Any Other Business must be raised and, subsequently approved, at least 24 hours in advance of the meeting by the Chair.

Resolved

(a)	There were no items of any other business to be discussed at this meeting.
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5. DECLARATIONS OF INTEREST

In relation to any item on the agenda of the meeting members are reminded of the need to declare:

- (i) any interests which are relevant or material to the CCG;
- (ii) any changes in interest previously declared; or
- (iii) any financial interest (direct or indirect) on any item on the agenda.

Any declaration of interest should be brought to the attention of the Chair in advance of the meeting or as soon as they become apparent in the meeting. For any interest declared the minutes of the meeting must record:

- (i) the name of the person declaring the interest;
- (ii) the agenda item number to which the interest relates;
- (iii) the nature of the interest;
- (iv) be declared under this section and at the top of the agenda item which it relates to;

Name	Agenda Item No	Nature of Interest

Resolved

(a)	There were no declarations of interest noted.
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6. PRACTICE VISIT SCHEDULE

This item was deferred due to COVID-19

7. COVID-19 AND PRIMARY MEDICAL CARE SERVICES

The Strategic Lead – Primary Care presented the COVID-19 and Primary Medical Care services to note.

The purpose of this report is to provide the Primary Care Quality and Performance Sub Committee with assurance in regard to the provision of primary care medical services in the context of the COVID-19 pandemic.

PCN's are currently working with the ICC to align practices with a care home who will provide weekly check ins with the care homes the deadline for this to be in place is the 15 May 2020, the PCN's are currently on target to meet the deadline.

GOVERNANCE OF INCIDENT – PRIMARY CARE

A Hull and East Riding incident management structure was put in place in response to the incident. In respect of primary care services the key group established to management the incident and which has a weekly call is Hull & East Riding COVID-19 TCG (Primary Care).

In addition to the TCG there is a Primary Care Resilience Group which has bi-weekly calls and is focused more on operational issues. Membership consists primarily of the two CCG primary care teams.

In response to the COVID19 pandemic, Primary Care has been required to adapt their delivery model in order to provide resilience due to a reduced workforce, whilst ensuring the safety of both their patients and practice staff. This has resulted in the closure of some branch sites across the city and the establishment of “hot” and “warm” sites.

In relation to video consultation accuRx has been installed in all practices. Currently 31 practices are utilising video consultations with 2 practices due to once they have been able to access the necessary laptop and webcam hardware – this is expected to be resolved by 24/02/20.

Resolved

(a)	The Primary Care and Performance Sub Committee Members noted the contents of the COVID-19 and Primary Care services.
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8. FOR INFORMATION

PRIMARY CARE COMMISSIONING COMMITTEE MINUTES 28 JUNE 19, 25 OCTOBER 19, 22 NOVEMBER 19 AND 1 FEBRUARY 20 TO BE NOTED.

9. ANY OTHER BUSINESS

No other business was discussed.

10. DATE AND TIME OF NEXT MEETING

Wednesday 15 July 2020, 14.30pm – 16.30pm, Via Go To Meeting

Abbreviations

CHCP	City Health Care Partnership
CKD	Chronic Kidney Disease
CoM	Council of Members
CQC	Care Quality Commission
FFT	Friends & Family Test
HUTHT	Hull University Teaching Hospital Trust
HSCIC	Health and Social Care Information Centre
Hull CCG	Hull Clinical Commissioning Group
Humber TFT	Humber Teaching NHS Foundation Trust
IAGC	Integrated Audit and Governance Committee
ICC	Integrated Care Centre
NHSE	NHS England
PAG	Professional Advisory Group
PALS	Patient Relations
PCCC	Primary Care Commissioning Committee
PCQPSC	Primary Care Quality & Performance Sub Committee
QSG	Quality Surveillance Group
SLT	Senior Leadership Team
TOR	Terms Of Reference