

Report to:	Primary Care Commissioning Committee
Date of Meeting:	26 th June 2020
Title of Report:	Primary Care Commissioning Committee, Chair's Annual Report
Presented by:	Chair, Primary Care Commissioning Committee
Author:	Chair, Primary Care Commissioning Committee

STATUS OF THE REPORT:

To approve	<input type="checkbox"/>	To endorse	<input checked="" type="checkbox"/>
To ratify	<input type="checkbox"/>	To discuss	<input type="checkbox"/>
To consider	<input type="checkbox"/>	For information	<input type="checkbox"/>
To note	<input type="checkbox"/>		

PURPOSE OF REPORT:

The purpose of this report is to present the Chair's Annual Report on the activities of the Primary Care Commissioning Committee during 2019/20.

RECOMMENDATION:

It is recommended that:

- the Primary Care Commissioning Committee endorse the Chair's Annual Report;
- the report be submitted to the CCG Board for the CCG Board to be assured that the Committee has fulfilled its functions as set out in the terms of reference for the Committee and in line with the delegation agreement;
- a copy of the report be sent to NHS England and NHS Improvement – North East and Yorkshire.

REPORT EXEMPT FROM PUBLIC DISCLOSURE No Yes

If yes, detail grounds for exemption

CCG STRATEGIC OBJECTIVE (See guidance notes on page 4)

N/A

Short summary as to how the report links to the CCG's strategic objectives

N/A

IMPLICATIONS: (summary of key implications, including risks, associated with the paper),

Finance	None
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HR	None
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Quality	None
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Safety	None
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ENGAGEMENT: (Explain what engagement has taken place e.g. Partners, patients and the public prior to presenting the paper and the outcome of this)

N/A

LEGAL ISSUES: (Summarise key legal issues / legislation relevant to the report)

N/A

EQUALITY AND DIVERSITY ISSUES: (summary of impact, if any, of CCG's duty to promote equality and diversity based on Equality Impact Analysis (EIA). **All** reports relating to new services, changes to existing services or CCG strategies / policies **must** have a valid EIA and will not be received by the Committee if this is not appended to the report)

	Tick relevant box
An Equality Impact Analysis/Assessment is not required for this report.	✓
An Equality Impact Analysis/Assessment has been completed and approved by the lead Director for Equality and Diversity. As a result of performing the analysis/assessment there are no actions arising from the analysis/assessment.	
An Equality Impact Analysis/Assessment has been completed and there are actions arising from the analysis/assessment and these are included in section xx in the enclosed report.	

THE NHS CONSTITUTION: (*How the report supports the NHS Constitution*)

The report supports the delivery of the NHS Constitution as the commissioning of primary care services will aid in the delivery of the following principles, rights and NHS pledges:

- 1) The NHS aspires to the highest standards of excellence and professionalism;
- 2) NHS works across organisational boundaries and in partnership with other organisations in the interests of patients;
- 3) Quality of care;
- 4) You have the right to expect NHS organisations to monitor, and make efforts to improve, the quality of healthcare they commission or provide.

PRIMARY CARE COMMISSIONING COMMITTEE CHAIR'S ANNUAL REPORT

1. INTRODUCTION

This report presents the Committee Chair's Annual Report on the activities of the Primary Care Commissioning Committee during 2019/20.

2. BACKGROUND

A part of the CCG's annual assurance process is that all sub-committees of the CCG Board should produce an annual report, setting out how it is meeting and delivering its Terms of Reference.

3. INFORMATION

The appended Chair's Annual Report sets out the activities that the Primary Care Commissioning Committee undertook during 2019/20 in discharging the Committee's duties.

4. RECOMMENDATION

It is recommended that:

- a) the Primary Care Commissioning Committee endorse the Chair's Annual Report;
- b) the report be submitted to the CCG Board for the CCG Board to be assured that the Committee has fulfilled its functions as set out in the terms of reference for the Committee and in line with the delegation agreement;
- c) a copy of the report be sent to NHS England and NHS Improvement - North East and Yorkshire.