

Item: 6.1

Report to:	Primary Care Commissioning Committee
Date of Meeting:	14 December 2018
Subject:	Review of Terms of Reference for Primary Care Quality and Performance Sub Committee
Presented by:	Sarah Smyth, Director of Clinical Governance and Quality/Exec Nurse, NHS Hull CCG
Author:	Kate Memluks, Commissioning Lead - Quality, NHS Hull CCG

STATUS OF THE REPORT:

To approve	<input checked="" type="checkbox"/>	To endorse	<input type="checkbox"/>
To ratify	<input type="checkbox"/>	To discuss	<input type="checkbox"/>
To consider	<input type="checkbox"/>	For information	<input type="checkbox"/>
To note	<input type="checkbox"/>		

PURPOSE OF REPORT:

The purpose of this report is to present for approval the review of the terms of reference for the Primary Care Quality and Performance Sub Committee.

RECOMMENDATIONS:

It is recommended that the Primary Care Commissioning Committee:

- Note the contents of the report;
- Approve the changes proposed following the review of the Sub Committee's terms of reference.

REPORT EXEMPT FROM PUBLIC DISCLOSURE No Yes

If yes, grounds for exemption
(FOIA or DPA section reference)

CCG STRATEGIC OBJECTIVE (See guidance notes below)	ASSURANCE FRAMEWORK SPECIFIC OBJECTIVE (See guidance notes below)
The report links with 21st Century Primary Care and to ensure that patients receive clinically commissioned, high quality services.	<ul style="list-style-type: none"> • 21st Century Primary Care • Patients receive clinically commissioned, high quality services

IMPLICATIONS: (summary of key implications, including risks, associated with the paper),	
Finance	None
HR	None
Quality	None
Safety	None

ENGAGEMENT: (Explain what engagement has taken place e.g. Partners, patients and the public prior to presenting the paper and the outcome of this)

The review has taken place in the Primary Care Quality and Performance Sub Committee, members include CCG staff, Public Health England Representative and NHS England Representative.

LEGAL ISSUES: (Summarise key legal issues / legislation relevant to the report)

None.

EQUALITY AND DIVERSITY ISSUES: (summary of impact, if any, of CCG's duty to promote equality and diversity based on Equality Impact Analysis (EIA). **All** reports relating to new services, changes to existing services or CCG strategies / policies **must** have a valid EIA and will not be received by the Committee if this is not appended to the report)

	Tick relevant box
An Equality Impact Analysis/Assessment is not required for this report.	√
An Equality Impact Analysis/Assessment has been completed and approved by the lead Director for Equality and Diversity. As a result of performing the analysis/assessment there are no actions arising from the analysis/assessment.	
An Equality Impact Analysis/Assessment has been completed and there are actions arising from the analysis/assessment and these are included in section xx in the enclosed report.	

THE NHS CONSTITUTION: (How the report supports the NHS Constitution)

The report supports the delivery of the NHS Constitution as the commissioning of primary care services will aid in the delivery of the following principles, rights and NHS pledges:

- 1) The NHS aspires to the highest standards of excellence and professionalism
- 2) NHS works across organisational boundaries and in partnership with other organisations in the interests of patients
- 3) Quality of care