

Item: 6.4

Report to:	NHS Hull Clinical Commissioning Group Board
Date of Meeting:	27 July 2018
Subject:	Board Committees Terms of Reference Updates
Presented by:	Associate Director of Corporate Affairs
Author:	Respective CCG Committees

STATUS OF THE REPORT:

To approve	<input checked="" type="checkbox"/>	To endorse	<input type="checkbox"/>
To ratify	<input type="checkbox"/>	To discuss	<input type="checkbox"/>
To consider	<input type="checkbox"/>	For information	<input type="checkbox"/>
To note	<input type="checkbox"/>		

PURPOSE OF REPORT:

The terms of reference for the committees of the CCG Board are subject to annual review. This is undertaken by the individual committees with the subsequent revised ToRs submitted to the Integrated Audit and Governance Committee (IAGC) for consideration. The recommendations from the IAGC Committee have been incorporated into the ToRs.

RECOMMENDATIONS:

a That the updated Terms of Reference for the Board's committees be approved.

REPORT EXEMPT FROM PUBLIC DISCLOSURE No Yes

If yes, grounds for exemption
(FOIA or DPA section reference)

CCG STRATEGIC OBJECTIVE

Supports robust governance arrangements of the CCG.

IMPLICATIONS:

Finance	No adverse financial implications identified
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HR	No adverse financial implications identified.
Quality	No adverse financial implications identified.
Safety	No adverse financial implications identified.

ENGAGEMENT:

Members of the individual committees have considered their Terms of Reference and made recommendations, as appropriate.

The revised ToRs have been submitted to the Integrated Audit and Governance Committee (IAGC) for consideration. The recommendations from the IAGC Committee have been incorporated into the ToRs.

LEGAL ISSUES:

The terms of reference reflect the requirements as detailed in the CCG Constitution.

EQUALITY AND DIVERSITY ISSUES: *(summary of impact, if any, of CCG's duty to promote equality and diversity based on Equality Impact Analysis (EIA). All reports relating to new services, changes to existing services or CCG strategies / policies must have a valid EIA and will not be received by the Committee if this is not appended to the report)*

	Tick relevant box
An Equality Impact Analysis/Assessment is not required for this report.	✓
An Equality Impact Analysis/Assessment has been completed and approved by the lead Director for Equality and Diversity. As a result of performing the analysis/assessment there are no actions arising from the analysis/assessment.	
An Equality Impact Analysis/Assessment has been completed and there are actions arising from the analysis/assessment and these are included in section xx in the enclosed report.	

THE NHS CONSTITUTION:

The NHS aspires to the highest standards of excellence and professionalism.

BOARD COMMITTEES TERMS OF REFERENCE UPDATES

1. INTRODUCTION

The purpose of this report is to update the Board Members on the suggested changes to the terms of reference (ToR) for the following Committees.

- Planning and Commissioning Committee;
- Remuneration Committee;
- Primary Care Commissioning Committee;
- Quality and Performance Committee;
- Integrated Audit and Governance Committee; and,
- Integrated Commissioning (Committees in Common).

2. BACKGROUND

The (ToR) for the committees of the CCG Board are subject to annual review.

3. INFORMATION

The review is undertaken by the individual committees and the changes are highlighted under tracked changes.

4. RECOMMENDATIONS

It is recommended: That the updated Terms of Reference for the Board's committees be approved.