

Item: 6.3

Report to:	Primary Care Commissioning Committee
Date of Meeting:	29 th June 2018
Title of Report:	Primary Care Quality and Performance Sub Committee Terms of Reference
Presented by:	Sarah Smyth, Director of Quality & Clinical Governance / Executive Nurse
Author:	Sarah Smyth, Director of Quality & Clinical Governance / Executive Nurse

STATUS OF THE REPORT:

To approve	<input checked="" type="checkbox"/>	To endorse	<input type="checkbox"/>
To ratify	<input type="checkbox"/>	To discuss	<input type="checkbox"/>
To consider	<input type="checkbox"/>	For information	<input type="checkbox"/>
To note	<input type="checkbox"/>		

PURPOSE OF REPORT:

The purpose of this report is to present the updated terms of reference for the Primary Care Quality and Performance Sub Committee for approval.

RECOMMENDATIONS:

It is recommended that the Primary Commissioning Committee approve the revised terms of reference.

REPORT EXEMPT FROM PUBLIC DISCLOSURE No Yes

If yes, detail grounds for exemption

CCG STRATEGIC OBJECTIVE

Improvement in Clinical Outcomes – to ensure the Primary Care Commissioning Committee are assured that appropriate governance arrangements are in place for the Primary Care Quality and Performance Sub Committee.

IMPLICATIONS: <i>(summary of key implications, including risks, associated with the paper),</i>	
Finance	Not applicable
HR	Not applicable
Quality	Not applicable
Safety	Not applicable

ENGAGEMENT: *(Explain what engagement has taken place e.g. Partners, patients and the public prior to presenting the paper and the outcome of this)*

The revised terms of reference have incorporated the recommended changes regarding membership and the change of name of the Primary Care Commissioning Committee.

LEGAL ISSUES: *(Summarise key legal issues / legislation relevant to the report)*

None

EQUALITY AND DIVERSITY ISSUES: *(summary of impact, if any, of CCG's duty to promote equality and diversity based on Equality Impact Analysis (EIA). All reports relating to new services, changes to existing services or CCG strategies / policies must have a valid EIA and will not be received by the Committee if this is not appended to the report)*

	Tick relevant box
An Equality Impact Analysis/Assessment is not required for this report.	x
An Equality Impact Analysis/Assessment has been completed and approved by the lead Director for Equality and Diversity. As a result of performing the analysis/assessment there are no actions arising from the analysis/assessment.	
An Equality Impact Analysis/Assessment has been completed and there are actions arising from the analysis/assessment and these are included in section xx in the enclosed report.	

THE NHS CONSTITUTION: *(How the report supports the NHS Constitution)*

The terms of reference ensure the Primary Care Quality and Performance Committee takes full account of the NHS Constitution including ensuring the equity of access and quality of services.