

**CLINICAL COMMISSIONING GROUP BOARD**

**FRIDAY 24 NOVEMBER 2017, 9.30 AM UNTIL 11.30 AM,  
THE BOARDROOM, WILBERFORCE COURT, ALFRED GELDER STREET,  
HULL, HU1 1UY**

**PART 1**

Item no	Item	Led by	Action required	Enclosed / Verbal	Timings
1.	<b>Healthier Hull Community Fund</b>	Associate Director of Communications & Engagement	To Note	Video	9:30 am
2.	<b>Apologies for Absence</b>	Chair	To Note	Verbal	9:45 am
3.	<b>Minutes of The Previous Meeting held on 29 September 2017</b>  <i>To approve as a true and correct record and to authorise the Chair to sign them as such.</i>	Chair	To Approve	Enclosed	9:46 am
4.	<b>Matters Arising/Action List from the Minutes</b>  <i>In accordance with the CCG's Constitution and Standards of Business Conduct, no discussion shall take place upon the Minutes except upon their accuracy or where the Chair considers discussion appropriate</i>	Chair	To Note	Enclosed	9:47 am
5.	<b>Notification of Any Other Business</b>  <i>Any proposed item to be taken under Any Other Business must be raised and, subsequently approved, at least 24 hours in advance of the meeting by the Chair.</i>  <i>Any approved items of Any Other Business to be discussed at item 12.</i>	Chair	To Note	Verbal	9:50 am
6.	<b>Governance</b>				
6.1	<b>Declarations of Interest</b>  <i>In relation to any item on the agenda of the meeting members are reminded of the need to declare:</i> <i>(i) any interests which are relevant or material to the CCG;</i> <i>(ii) any changes in interest previously declared; or</i> <i>(iii) any financial interest (direct or indirect) on any item on the agenda</i> <i>Any declaration of interest should be brought to the attention of the Chair in advance of the meeting or as soon as they become apparent in the meeting. For any interest declared the minutes of the meeting must record:</i> <i>(i) the name of the person declaring the interest;</i> <i>(ii) the agenda item number to which the</i>	Chair	To Note	Verbal	9:51 am

Quorum: Chair or Vice Chair, at least  
2 GP Members, and either  
CCG Chief Officer/Chief Finance Officer, or  
Director of Integrated Commissioning

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	<i>interest relate; (iii) the nature of the interest; (iv) be declared under this section and at the top of the agenda item which it relates too;</i>				
6.2	<b>Gifts and Hospitality Declarations</b>  <i>Members are reminded of the need to declare the offer and acceptance/refusal of gifts or hospitality in the CCG's public register.</i>	Chair	To Note	Enclosed	9:52 am
6.3	<b>Use of Corporate Seal</b> <b>No Use of Seal</b>	Associate Director of Corporate Affairs	To Note	Verbal	9:54 am
6.4	<b>Chief Officer's Update Report</b>	Chair / Chief Officer	To Note	Enclosed	9:55 am
7.	<b>Strategy</b>				
7.1	<b>Humber Coast and Vale Sustainability Transformation Plan Update</b>	STP Programme Director	To Note	Verbal	10:00 am
7.2	<b>Winter Planning</b>	Director of Integrated Commissioning	To Note	Verbal	10:05 am
8.	<b>Quality and Performance</b>				
8.1	<b>Quality and Performance Report</b>	Chief Finance Officer/Director of Quality and Clinical Governance /Executive Nurse	To Consider	Enclosed	10:10 am
8.2	<b>Patient Experience Annual Report (including complaints)</b>	Associate Director of Communications and Engagement	To Note	Enclosed	10:25 am
8.3	<b>Research and Development Update</b>	Director of Quality and Clinical Governance / Executive Nurse	To Note	Enclosed	10:35 am
8.4	<b>Safeguarding Children Quarterly Update (Quarter 1)</b>	Director of Quality and Clinical Governance / Executive Nurse	To Note	Enclosed	10:40 am
8.5	<b>Safeguarding Adults Quarterly Update (Quarter 1)</b>	Director of Quality and Clinical Governance / Executive Nurse	To Note	Enclosed	10:50 am
8.6	<b>Mortality Collaborative Update</b>	Director of Quality & Clinical Governance / Executive Nurse	To Note	Enclosed	11:00 am
8.7	<b>Statutory and Mandatory Training Update</b>	Director of Quality & Clinical Governance / Executive Nurse	To Note	Verbal	11:10 am
9.	<b>Standing Reports</b>				

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9.1	<b>Planning and Commissioning Committee Chair's Update Report – 1 September 2017 and 6 October 2017</b>	Chair of the Planning and Commissioning Committee	To Note	Enclosed	11:17 am
9.2	<b>Quality and Performance Committee Chairs Update Report – 25 July 2017</b>	Chair of the Quality and Performance Committee	To Note	Enclosed	11:19 am
9.3	<b>Integrated Audit and Governance Committee Chairs Assurance Report – 12 September 2017</b>	Chair of the Integrated Audit and Governance Committee	To Note	Enclosed	11:20 am
9.4	<b>Primary Care Commissioning Committee Chairs Assurance Report – 27 August 2017</b>		To Note	Enclosed	11:21 am
<b>10.</b>	<b>General</b>				
<b>11.</b>	<b>Reports for Information Only</b>				
11.1	<b>Planning and Commissioning Committee Approved Minutes – 1 September 2017 and 6 October 2017</b>	Chair of the Planning and Commissioning Committee	For Information	Enclosed	11:23 am
11.2	<b>Quality and Performance Committee Approved Minutes – 25 July 2017</b>	Chair of the Quality and Performance Committee	For Information	Enclosed	11:24 am
11.3	<b>Integrated Audit and Governance Committee Meeting Approved Minutes – 12 September 2017</b>	Chair of the Integrated Audit and Governance Committee	For Information	Enclosed	11:25 am
11.4	<b>Primary Care Commissioning Committee – 30 June and 25 August 2017</b>	Chair of the Primary Care Commissioning Committee	For Information	Enclosed	11:26 am
<b>12.</b>	<b>Any Other Business</b>	<b>Chair</b>	<b>To Note</b>	<b>Verbal</b>	
12.1	CCG Board Meeting Dates 2018	Chair	To Note	Enclosed	11:27 am
<b>13.</b>	<p><b>Date and time of next meeting:</b></p> <p>The next meeting will be held on <b>Friday 26 January 2018</b> at <b>9.30 am</b> in the <b>Boardroom</b> at <b>Wilberforce Court, Alfred Gelder Street, Hull, HU1 1UY.</b></p>				

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