

PLANNING AND COMMISSIONING GROUP
Wednesday 10 April 2013

PRESENT:

J Parker GP, (Clinical Member) Co- Chair (in the Chair)
M Follows GP, (Clinical Member)
R Raghunath, GP (Clinical Member)
Paul Jackson, (Lay Member)
Julia Mizon, (Director of Commissioning and Partnerships (JMz))
Penny Stephenson, (Ambassador/Patient Champion)
Philip Davis, (Senior Commissioning Manager – Primary Care)
Bernie Dawson, (Senior Commissioning Manager – Partnerships)
Joy Dodson, (Senior Business Intelligence Lead)
Sue Lee, (Patient Experience and Engagement Manager)
Andrew Taylor, (Acting Director of Public Health)

In Attendance: Gillian Dowley – Commissioning Manager
Tim Greene – Public Health
Nikki Dunlop – Commissioning Manager
Jackie Lyon – Assistant Director Medicines Management
Kim Pennington – Commissioning Manager

Note Taker: Donna Robinson

The meeting was held in the Boardroom, The Maltings.

APOLOGIES FOR ABSENCE

Dan Roper (Clinical Member)
James Moulton (Clinical Member)
Karen Billany (Senior Commissioning Manager, Planned Care (KBy))
Erica Daley (Senior Commissioning Manager, Unplanned Care)

1 MINUTES OF THE LAST MEETING

Resolved – That John Parker, Mark Follows, James Moulton and Ragu Raghunath did not make a declaration of interest but had declared an offer of gift or hospitality, and subject to this amendment, the minutes of the meeting held on the 6 March 2013 be taken as read and correctly recorded and signed by the Chair.

2 MATTERS ARISING FROM THE MINUTES

Resolved – that the action list should be amended accordingly

3 REPORTING OF EMERGENCY MOTIONS – Members noted that, in accordance with Standing Order 3.2(3), no business was to be transacted at the meeting other

than that specified on the Agenda, or Emergency Motions allowed under Standing Order 3.6.

- 4 **DECLARATIONS OF INTEREST** – Members were reminded of the need to declare (i) any interests which were relevant and material to the Humber Cluster Board; (ii) any changes in interests previously declared, and (iii) any pecuniary interest (direct or indirect) in items on the Agenda.

There were no declarations of interest.

- 5 **GIFTS AND HOSPITALITY** – Members were reminded of the need to declare the offer and acceptance/refusal of any gifts and hospitality in the CCG public register.

There were no declarations of gifts or hospitality.

STRATEGY

- 6 (1) **JOINT STRATEGIC NEEDS ASSESSMENT (JSNA) – SOCIAL CAPITAL** – The Acting Director of Public Health (AT) along with Timothy Greene (TG) gave a presentation on Social Capital and the implications for health. The Committee were informed that social capital represents the degree of social cohesion which exists in communities and refers to the processes between people which establish networks, norms and social trust, and facilitate co-ordination and co-operation for mutual benefit, along with this higher levels of social capital are linked with better health, higher educational achievement, better employment outcomes and lower crime rates. It was agreed that joint working between the Hull CCG and Hull City Council would have a positive effect on social capital.

Resolved - (a) That the content of the presentation be noted

TG left the meeting

- 7 (2) **OPERATING PLAN 2013/14 UPDATE** – The Director of Commissioning and Partnerships (JMz) provided this report to update the Planning and Commissioning Committee on the planning round requirements, the process and progress to date and outstanding actions. The Committee were advised that the CCG are working on 3 local priorities which have been sourced from the CCG outcomes framework and have been endorsed by the Hull Health and Wellbeing Board. Provider CIP assurances have not yet been received so the CCG has confirmed that we are not assured. Feedback is awaited from the Area Team which is expected early in April 2013. The final draft Plan on a Page was circulated at the meeting for information and it was stated that this would be used as the public facing document in a number of different forums.

Resolved - (a) That the content of the report be noted and
(b) that the approach be taken to date and
(c) that the three local indicators of NHS Hull priorities were noted

- 8 (3) **PARTNERSHIPS PROGRAMME UPDATE REPORT** - The Senior Commissioning Manager for Partnerships (BD) provided this report to provide the Planning and Commissioning Committee with an update on the progress of projects

and associated work within the Partnerships Programme (Children, Young People, Maternity and Mental Health). The report provides the Committee with an update on the issues and risks associated with the Programme. The report incorporated updates on all areas within the Partnership Programme and the committee were invited to pose questions. The Planning and Commissioning Committee were invited to seek assurance on the content of the paper.

- Resolved -**
- (a) That the content of the report be noted and
 - (b) that assurance on the progress of the delivery of the strategic objectives and associated projects and work streams related to the Partnership Programme be gained and
 - (c) that the Dementia draft implementation plan be requested by JMz

9 PROGRAMME UPDATES

PRIMARY CARE

The Senior Commissioning Manager for Primary Care (PD) advised that there were no exceptions

UNPLANNED CARE

The Director of Commissioning and Partnerships (JMz) advised the Committee in the absence of Senior Commissioning Manager for Unplanned Care (ED) that there were no exceptions

PLANNED CARE

The Commissioning Manager (GD) advised the committee in the absence of Senior Commissioning Manager for Planned Care (KB) on the following areas of work:-

- CORRS –A review is currently underway to determine future of the scheme
- Community Lymphoedema Service – The service went live on 2nd April 2013
- Urology - EOI being invited from GP practices around delivering PSA testing either via a LES or bases within the city
- Planned Care work plan – This is still be populated and will be brought to a future meeting

JD left and returned to the meeting

- 10 (4) TREATMENT ADVISORY GROUP RECOMMENDATIONS** - The Assistant Director of Medicines Management presented this report which provides the clinical evidence for a number of newly launched drugs and suggest a commissioning position for consideration by the Planning and Commissioning Committee.

- Resolved -**
- (a) That the report and attachments be reviewed and
 - (b) and that a commissioning position for each of the named drugs be agreed as below
- Omecor – No longer recommend for the treatment in secondary prevention after myocardial infarction - Approved
 - Acidinium bromide inhaler – recommended as second line treatment choice in patients with COPD who have dexterity problems - Approved

- Glycopyronium bromide breezhaler – Not recommended in the treatment of COPD - Approved
- Racecadotril – Not recommended for the treatment of acute diarrhoea in infants and children – Approved

KP entered the meeting

GD left and returned to the meeting

- 11 **(5) CARDIOVASCULAR DISEASE OUTCOMES STRATEGY** - The Senior Commissioning Manager for Primary Care provided this report to inform the Planning and Commissioning Committee of the Department of Health's recently published document Cardiovascular Disease Outcome Strategy – Improving outcomes for people with or at risk of cardiovascular disease. A discussion occurred around the paper and it was agreed that a local action plan will developed through the CCG Primary care Programme Board. It was noted that the plan will need to be developed jointly with public health and Area Team colleagues and that it will need to be clear which actions the CCG is leading on and which the CCG is supporting or involved in.

- Resolved** -
- (a) That the summary of the contents of the Cardiovascular Outcomes Strategy be noted and
 - (b) that the Primary Care Programme Board develop an action plan for the implementation of the strategy and this be received by the Planning and Commissioning Committee in June 2013 and
 - (c) that an updated paper will be brought to the June 2013 meeting and
 - (d) that awareness of the NHS Health check LES is promoted in practices and
 - (e) that Public Health inform us of any support which they can provide

MF left and returned to the meeting

- 12 **(6) MATERNITY SERVICES COMMISSIONING STRATEGY 2013-18** – The Commissioning Manager (KP) provided this report to provide the Planning and Commissioning Committee with details of the draft Maternity Services Commissioning Strategy. It was agreed that the strategy be taken Children and Young Peoples Board and Children and Families Board for comment and then to the CCG Board for approval.

- Resolved** -
- (a) That the content of the draft strategy be noted and
 - (b) that the draft strategy be approved and
 - (c) that the strategy be taken to the CCGB

PD left and returned to the meeting

- 13 **(7) SECURING SUSTAINABLE SERVICES PROGRAMME (SSSP) – HULL UPDATE MARCH 2013** - The Director of Commissioning and Partnerships provided this report to provide an update on the work within Hull that has been identified as part of the SSSP. Given that the PCT Cluster will cease to exist after 31st March 2013, and as there has always been an acknowledgment in Hull that the areas of focus within the SSSP are clearly identified as priorities within the NHS Hull CCG

Commissioning Strategy, it is appropriate that the SSSP is managed by CCGs. Work has commenced, with all stakeholders, to agree future arrangements.

- Resolved** -
- (a) That the content of the update paper in relation to the SSSP progress in Hull be noted and
 - (b) that the next steps for SSSP is noted
 - (c) that all decisions with regard to the implementation of the work-stream recommendations would need approval of the Planning and Commissioning Committee, and if necessary the CCGC in due course and
 - (d) That the Planning and Commissioning Committee acknowledge that the work-streams are part of the NHS Hull Commissioning Strategy transformational programmes – all of which regularly report to this committee.

ND entered the meeting

- 14 **(8) REABLEMENT AND SOCIAL CARE** - The Director of Commissioning and Partnerships (JMz) presented this report in the absence of the Senior Commissioning Manager for Unplanned Care to inform the Planning and Commissioning Committee of the joint initiatives and investment plans for the 2013/14 DOH reablement and social care monies. A discussion occurred around the changing needs of older patient and the importance of reducing the hospital stay along with future developments such as Thornton Court. It was also suggested that further communication regarding Thornton Court be circulated to promote the use of the step up bed facility with GPs

- Resolved** -
- (a) That the Planning and Commissioning Committee note the content of the paper and that assurance be gained from the information provided and
 - (b) that a paper be taken to the Council of Members to promote Thornton Court

SYSTEM DEVELOPMENT AND IMPLEMENTATION

- 15 **(9) CHILDREN AND ADOLESCENT MENTAL HEALTH SERVICE REVIEW INTERIM UPDATE-** The Director of Commissioning and Partnerships (JMz) presented this report in the absence of Specialist Commissioning Manager (KB) to provide an update on the targeted consultation exercise carried out by Agencia between 7 December 2012 and 15 March 2013. It was noted that the responses for questionnaires had been extended until mid May 2013 in order to increase the number of service user respondents, with the final report being expected by 31 May 2013.

- Resolved** - (a) That the report be noted

- 16 **(10) GENERALIST SUPPORT AND OUTREACH ADVICE SERVICE** – The Commissioning Manager (ND) provided this report to approve the service specification for the Generalist Support and Outreach Advice Service to be jointly procured with Hull City Council for the city of Hull. The Committee reviewed the service specification and posed the question as to how it would be monitored that the various sessions had occurred, it was agreed that this would be documented further in the service specification.

- Resolved** - (a) That the content of the report be noted and
(b) that the service specification be approved after monitoring amendments made

JL left and returned to the meeting
ND left the meeting

- 17 **(11) CARE HOMES MEDICINES MANAGEMENT SERVICE SPECIFICATION** The Assistant Director of Medicines Management presented this report which details the specification for the Care Homes Medicines Management service as part of the tender documentation for the Care Homes Medicines Management service procurement. A wide ranging discussion occurred around the reduction of medication errors, the reviewing and monitoring of medication when patients are discharged into care homes and how quickly this could be conducted, and the communication between the Pharmacist and Practices. It was agreed that further work was required to make appropriate linkages to the NHS Hull Commissioning Strategy and a revised paper be brought to the next meeting

- Resolved** - (a) That the report and attachments were reviewed and
(b) that the service specification not be approved and further work take place and be brought back to the next meeting

MF left and returned to the meeting
BD left and returned to the meeting
JL left the meeting
RR left the meeting

- 18 **(12) PROCUREMENT OF BIRTH PREPARATION AND PARENT EDUCATION SERVICE** - The Commissioning Manager (KP) provided this report to present to the Planning and Commissioning Committee the draft service specification for the provision of a Birth Preparation and Parent Education service along with the draft timetable for the procurement process. The committee were informed that HEYHT would still have to undertake one to one support from midwives where required. It was agreed that the indicative contract value be added to the service specification for bidder information.

- Resolved** - (a) That the draft service specification for the Birth Preparation and Parent Education service be approved and
(b) that the draft procurement timetable be noted
(c) that the indicative contract value be added to the service specification

KP left the meeting

- 19 **(13) THE WARREN TARGETED YOUTH SERVICE** – The Commissioning Manager (GD) provided this report to provide the Planning and Commissioning Committee with details of the proposed service specification for The Warren, Targeted Youth Service for 2013/14. The committee were advised that the partnership programme reflects key areas of work with the local authority with strong partnerships across the health and social community being key to improving the health and wellbeing of the local community. The Local Authority would be leading a joint procurement process for service provision beyond 1 April 2014.

- Resolved** - (a) That the content of the report be noted and
(b) that the service specification be approved after clarification is sought on the quality indicators within the document

20 **(14) HULL CHILDREN'S UNIVERSITY** – The Commissioning Manager (GD) provided this report to provide the Planning and Commissioning Committee with details of the proposed service specification for The Hull Childrens University.

- Resolved** - (a) That content of the report be noted and
(b) that the service specification for the Hull Children's University be approved after clarification is sought on the quality indicators within the document

JD left the meeting

21 **(15) CHILDREN AND YOUNG PEOPLE'S AUTISM ASSESSMENT AND DIAGNOSIS SERVICE** – The Senior Commissioning Manager for Partnerships (BD) provided the Planning and Commissioning Committee with detail of the remodelled Clinical Pathway and Service Delivery Model for the assessment and diagnosis of children's autism and to inform the Committee of the proposed actions to mitigate the current waiting list for this service. The committee were advised both funding and resources had been increased to ensure the waiting list for this service is fully cleared by the end of the financial year.

- Resolved** - (a) The content of the report be noted and
(b) the clinical pathway and service delivery model for the assessment and diagnosis of children's autism is ratified and
(c) that the proposed action to address the current waiting list for the service is endorsed and
(d) the reporting and assurance mechanisms through the Partnerships Programme, its associated Children, Young People and Maternity Programme Board and the Children and Young People's Autism Strategy Group be approved

JD left the meeting

22 **MINUTES OF MEETING**

None to report

23 **CHAIR'S ASSURANCE REPORT**

JMz summarised the assurances or lack of assurance for inclusion in the report to the CCGC in relation to the programme updates.

Lack of Assurance:-

- Dementia implementation plan not received
- Unplanned Care pathway work for children; lack of progress due to lack of provider engagement
- Medicines Management Care Home Service Specification lack of progress

Assurance:-

- Maternity Strategy Consultation Plan

DISCUSSION OF EMERGENCY MOTION - The Chair reported that there were no Emergency Motions received.

DATE AND TIME OF NEXT MEETING

Members noted that the next meeting would be held at 2.00pm on Wednesday 8th May 2013 in the Boardroom, The Maltings.

RESTRICTION OF MINUTES

Resolved – That none of the Minutes be treated as confidential and not published.

Signed: _____
(Co-Chair of the Planning and Commissioning Group)